

Virginia Vehicle Bill of Sale

Independent template. Not an official government form, title, receipt for cleared funds or legal advice. Consult a lawyer about your transaction.

1. Parties

Seller full legal name

Seller address

Other seller or owner names

Buyer full legal name

Buyer address

Other buyer names

Contact telephone numbers (optional)

2. Item being sold

Model year

Make

Model

Vehicle identification number (VIN)

Body style and color

Gross vehicle weight rating in pounds (if known)

Title brands or damage disclosures

3. Price and agreed terms

Sale date

Agreed price in US dollars

Payment and delivery terms

Condition and known defects

Express promises or warranties agreed by the parties

Liens, security interests and release arrangements

Additional agreed terms

The seller agrees to transfer the described item to the buyer on the stated payment and delivery terms. The parties must separately complete any required title, registration, disclosure or lien-release process.

The condition and defects recorded here are the parties' description of the item. This document does not disclaim a warranty or remedy that cannot lawfully be excluded, cancel an express promise or excuse fraud or misrepresentation.

The seller identifies the disclosed liens and title restrictions below. No statement in this record confirms that a lien has been paid, that an agency has transferred title or that a third party has consented.

Odometer record

Complete the required disclosure on the title or state-approved secure document. This section is a supporting record and does not replace that disclosure. Federal law requires truthful mileage disclosure; false statements can lead to fines or imprisonment.

Use this section only for a non-exempt self-propelled vehicle: 2011 or newer models remain subject for 20 model years; 2010 and older use 10. GVWR over 16,000 lb and non-self-propelled vehicles are exempt.

Odometer reading, without tenths

☐ Actual mileage ☐ Exceeds mechanical limits

☐ Not actual mileage - WARNING: ODOMETER DISCREPANCY

The buyer acknowledges the disclosed mileage. Both parties must also complete the agency's required title or disclosure document.

4. Signatures

Read the full document and the execution notes before signing. A signature records the stated agreement; it does not complete an agency transfer. Add signature pages for every additional owner whose signature is required.

Seller printed name

Signature: _____ Date: _____

Additional seller(s) printed name

Signature: _____ Date: _____

Buyer printed name

Signature: _____ Date: _____

Additional buyer(s) printed name

Signature: _____ Date: _____

Agency checklist and sources

Virginia accepts the specified purchase-price evidence alongside the title; a handwritten bill can be signed by seller and purchaser.

The reviewed agency source does not establish a universal notary or witness rule for a separate private-sale bill. Title, application, special-ownership and other documents can have their own execution requirements.

A properly completed sale price on the title may serve as the bill of sale.

Virginia's tax guidance has different supporting-price conditions by vehicle age and valuation.

Remove seller plates and complete the ownership document; a bill does not transfer them.

Source checked 2026-10-01: <https://www.dmv.virginia.gov/vehicles/buy-sell>

Source checked 2026-10-01: <https://www.govinfo.gov/content/pkg/CFR-2025-title49-vol7/pdf/CFR-2025-title49-vol7-part580.pdf>